MEETING OF MAYOR AND COUNCIL
AUGUST 20, 2025 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE

Mayor Slavicek called the meeting to order at 7:00pm, all stood for a moment of silene for our armed forces.

* CALLING OF THE ROLL

Mayor Slavicek
Councilman Karczewski
Councilwoman Bohinski
Councilman Duffy
Councilman Dzingleski
Councilman Reid
Councilman Stasi

Also in attendance was Borough Attorney Sandra Graise and Business Administrator Matthew Crane.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

*PUBLIC HEARING FOR CABLE TELEVISON LICENSE RENEWAL

MOTION OPEN PUBLIC HEARING – Councilman Dzingleski
SECONDED – Councilman Reid
ROLL CALL: 6-0

Robert Clifton, Senior Director of Government and Regulatory Affairs of Comcast stated that it is a mandatory three year renewal period. It is for a Comcast, FCC 262 cable franchise. A letter of desire to renew the contract was sent out in December of 2024, followed by the application in February of 2025. The current certificate of approval to operate (COA) expires in November of 2025. The Board of Public Utilities issues it. Next steps for the Council would be an ordinance if they renew it, or a resolution of denial. It would be a consent right of way agreement ordinance. There are four criteria that must be included in the ordinance, he will send a sample one to the Clerk. Programming and rates can not be used to deny the renewal.

MOTION CLOSE PUBLIC HEARING – Councilman Karczewski
SECONDED – Councilman Stasi
ROLL CALL: 6-0

* ACCEPTANCE OF MINUTES – July 16, 2025
MOTION – Councilman Karczewski SECONDED – Councilman Reid
ROLL CALL: 6-0

* CONSENT AGENDA
Report of Municipal Clerk and Tax Collector for July 2025
RESOLUTIONS:
2025 – 127: Waiving of Type 1 Permit Fees for Helmetta Day 2025
128: Payment of Bills
129: Adoption of the 2024 Edition of the International Property Maintenance Code

Councilman Reid asked for Resolution 2025-127 to be pulled from the Consent Agenda.

Council President Karczewski asked about Resolution 2025-128 and the price for the tree trimming. Business Administrator Crane stated that it was for three separate areas in the Borough.

Resolutions 2025-128 - 129
MOTION -Councilwoman Bohinski SECONDED – Councilman Stasi
ROLL CALL: 6-0

Councilman Reid asked if we could discuss Resolution 2025-127 in Closed Session. Borough Attorney Graise asked under what cause, there must be a specific reason that falls into the statue to go into Closed Session. Councilman Reid stated that it was brought to his attention that a current and past employee do not want the Borough to waive the fees for the permits for events. A discussion was had regarding how many food trucks and vendors are at events, what the cost is, and what past practice has been. It was determined that it does not constitute to go into Closed Session.

Resolution 2025-127
MOTION -Councilwoman Dzingleski SECONDED – Councilwoman Bohinksi
ROLL CALL: 6-0

*ORDINANCE 2025-08 (First Reading/Introduction)
AN ORDINANCE AMENDING SECTION 8 ("RATES AND CHARGES") OF CHAPTER 57 ("WATER") OF THE CODE OF THE BOROUGH OF HELMETTA

Business Administrator Crane stated that the rates will be going up 25% in preparation for the deficit in the budget for 2026. The rates have not gone up in 12 years.

MOTION -Councilman Dzingleski SECONDED – Councilman Stasi
ROLL CALL: 6-0

* REPORTS of Committees, Mayor, Business Administrator, Municipal Clerk

Councilman Dzingleski stated that the school supply drive is still going on, and Helmetta Day shirts are now available at $20.00 per shirt.

Councilman Reid thanked everyone for coming out for National Night Out with the Jamesburg Police Department. The Splashbash was another great event in our town. He hopes everyone enjoys the rest of their summer and has a happy and safe Labor Day!

Council President Karczewski echoed Councilman Reid's statement about National Night Out, we had a great turnout. Sutton Place project is starting, the handicap ramps will be starting first, the new Borough Hall sign was installed, new roof at the Community Center started this week, and the parking lot will soon be repaved.

Councilman Duffy had nothing to report.

Councilwoman Bohinski congratulated Father Marc from St. George's on becoming a Bishop.

Councilman Stasi read a statement giving his resignation from the Council as he is moving out of town. He thanked all the Council members and administration for all their support and the wonderful town of Helmetta. Everyone wished him the best of luck.

Mayor Slavicek stated that Helmetta Day is on Saturday, September 20th with a rain date of Sunday, September 21st.

Business Administrator Matthew Crane stated that all the cages have now been sold.

Borough Engineer Kevin Meade stated that Sutton Place project will begin on Monday, Community Center roof is ongoing, and paving will soon begin at Borough Hall.

* CLOSED SESSION – Resolution 2025-130 pertaining to potential litigation.

MOTION – Councilman Dzingleski SECONDED – Councilman Stasi
ROLL CALL: 6-0

* OPEN SESSION

MOTION – Councilman Dzingleski SECONDED – Councilman Karczewski
ROLL CALL: 6-0

* ADJOURNMENT
There being no further business, a MOTION to adjourn the meeting was made by Councilman Stasi and SECONDED by Councilman Duffy at 7:53pm. All were in favor.

M Hall

Melissa Hallerman, RMC
Municipal Clerk

**RESOLUTION**
**#2025-127**

**WAIVING OF TYPE 1 PERMIT FEES**

**WHEREAS,** a Borough event is being held at the Helmetta Pavilion on September 20, 2025 with a rain date of September 21, 2025; and.

**WHEREAS,** a wide variety of vehicles and amusement will be used; and

**NOW, THEREFORE BE IT RESOLVED,** by the Mayor and Council of the Borough of Helmetta, that the type 1 permit fees for the food trucks and amusement be waived.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|---|---|---|---|---|---|---|
| Karczewski | | | ✓ | | | |
| Bohinski | | ✓ | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | ✓ | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 20, 2025.

MELISSA HALLERMAN, RMC
Municipal Clerk

**RESOLUTION**

**2025-128**

**PAYMENT OF BILLS**

All bills shall be paid per list.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|---|---|---|---|---|---|---|
| Karczewski | | | ✓ | | | |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 20, 2025.

MELISSA HALLERMAN, RMC
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| AAL001 A & A LANDSCAPING LLC | | | | | | | | | |
| 25-00610 08/18/25 TREES TRIMMING | | | | | | | | | |
| 1 TREES TRIMMING | 850.00 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/18/25 | 08/18/25 | | | N |
| 2 TREES TRIMMING | 850.00 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/18/25 | 08/18/25 | | | N |
| | 1,700.00 | | | | | | | | |
| Vendor Total: | 1,700.00 | | | | | | | | |
| ACT01 ACTION DATA SVC,INC | | | | | | | | | |
| 25-00583 08/07/25 PAYROLL INV# 93193 | | | | | | | | | |
| 1 PAYROLL INV# 93193 | 526.20 | 5-01-20-705-021 | B FINANCE OE | R | 08/07/25 | 08/18/25 | | | N |
| 2 PAYROLL INV# 93193 | 175.40 | 5-05-55-500-021 | B WATER OPERATING OE | R | 08/07/25 | 08/18/25 | | | N |
| 3 PAYROLL INV# 93193 | 175.40 | 5-07-55-500-021 | B SEWER OPERATING OE | R | 08/07/25 | 08/18/25 | | | N |
| | 877.00 | | | | | | | | |
| 25-00606 08/13/25 PAYROLL INVOICE#93346 | | | | | | | | | |
| 1 PAYROLL INVOICE#93346 | 77.44 | 5-01-20-705-021 | B FINANCE OE | R | 08/13/25 | 08/20/25 | | 93346 | N |
| 2 PAYROLL INVOICE#93346 | 25.81 | 5-05-55-500-021 | B WATER OPERATING OE | R | 08/13/25 | 08/20/25 | | 93346 | N |
| 3 PAYROLL INVOICE#93346 | 25.82 | 5-07-55-500-021 | B SEWER OPERATING OE | R | 08/13/25 | 08/20/25 | | 93346 | N |
| | 129.07 | | | | | | | | |
| Vendor Total: | 1,006.07 | | | | | | | | |
| AMAZ0005 AMAZON CAPITAL SERVICES | | | | | | | | | |
| 25-00586 08/07/25 SUPPLIES | | | | | | | | | |
| 1 INV# 1XV7-1NYC-N94Q | 23.67 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 1XV7-1NYC-N94Q | N |
| 2 INV# 1HP6-CYLQ-3TJ1 | 15.78 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 1HP6-CYLQ-3TJ1 | N |
| 3 INV# 17MN-LWG6-4HYM | 191.23 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 17MN-LWG6-4HYM | N |
| 4 INV# 17RX-NXC3-77L1 | 31.85 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 17RX-NXC3-77L1 | N |
| 5 INV# 11YD-JVM7-J3F1 | 64.68 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 11YD-JVM7-J3F1 | N |
| | 327.21 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| AMAZ0005 AMAZON CAPITAL SERVICES | Continued | | | | | | | | |
| 25-00598 08/07/25 COOLERS | | | | | | | | | |
| 1 COOLERS- INV# 1QVL-LQPM-H6L7 | 65.16 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 1QVL-LQPM-H6L7 | N |
| 2 COOLERS- INV# 11LK-WFDN-1CQX | 65.16 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | 11LK-WFDN-1CQX | N |
| | 130.32 | | | | | | | | |
| 25-00600 08/11/25 SUPPLIES | | | | | | | | | |
| 1 INV# 1TMT-HPYK-7YX4 | 11.99 | 5-01-20-701-020 | B ADMINISTRATOR OE | R | 08/11/25 | 08/18/25 | | 1TMT-HPYK-7YX4 | N |
| 2 INV# 146G-D3J7-QYNW | 257.84 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/11/25 | 08/18/25 | | 146G-D3J7-QYNW | N |
| | 269.83 | | | | | | | | |
| 25-00619 08/18/25 CHAINSAW BRAKE HANDLE | | | | | | | | | |
| 1 INV 1X6W-MVGM-4TQ7 | 12.36 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/18/25 | 08/18/25 | | 1X6W-MVGM-4TQ7 | N |
| Vendor Total: | 739.72 | | | | | | | | |
| CIR01 CIRCLE JANITORIAL SUPPLIES | | | | | | | | | |
| 25-00515 07/07/25 INV#30370-25 | | | | | | | | | |
| 1 INV#30370-25 | 162.00 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 07/07/25 | 08/18/25 | | 30370-25 | N |
| Vendor Total: | 162.00 | | | | | | | | |
| CLE04 CLEARY GIACOBBE ALFIERI&JACOBS | | | | | | | | | |
| 25-00599 08/11/25 LEGAL SERVICES- JULY | | | | | | | | | |
| 1 LEGAL SERVICES- JULY | 36.00 | 5-01-20-712-020 | B LEGAL SERVICES OE | R | 08/11/25 | 08/18/25 | | | N |
| Vendor Total: | 36.00 | | | | | | | | |
| CONFI005 CONFIRES FIRE PROTECTION SVS | | | | | | | | | |
| 25-00607 08/13/25 INV#0341632 | | | | | | | | | |
| 1 INV#0341632 | 233.50 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/13/25 | 08/18/25 | | | N |
| Vendor Total: | 233.50 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| CON11 CONTINUITY OPERATIONS GROUP | | | | | | | | | |
| 25-00623 08/18/25 SAFER GRANT PREP/FILING | | | | | | | | | |
| 1 SAFER GRANT PREP/FILING | 4,200.00 | 5-01-25-749-020 | B FIRE DEPARTMENT OE | R | 08/18/25 | 08/20/25 | | | N |
| Vendor Total: | 4,200.00 | | | | | | | | |
| DEL01 DELL | | | | | | | | | |
| 25-00459 06/17/25 NEW SERVER | | | | | | | | | |
| 1 NEW SERVER | 4,338.19 | C-04-55-911-100 | B SERVER 2025-02 | R | 06/17/25 | 08/18/25 | | | N |
| Vendor Total: | 4,338.19 | | | | | | | | |
| DYNAS005 DYNASTY COMMERCIAL CLEANING | | | | | | | | | |
| 25-00585 08/07/25 JULY COM CENTER CLEANING | | | | | | | | | |
| 1 JULY COM CENTER CLEANING | 1,499.40 | 5-01-26-774-020 | B COMMUNITY CENTER OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 1,499.40 | | | | | | | | |
| ELE01 ELECTRONIC MEASUREMENT LABS | | | | | | | | | |
| 25-00554 07/31/25 MULTIGAS CALIBRATION/O2 SENSOR | | | | | | | | | |
| 1 MULTIGAS CALIBRATION/O2 SENSOR | 302.68 | 5-01-25-749-020 | B FIRE DEPARTMENT OE | R | 07/31/25 | 08/18/25 | | | N |
| Vendor Total: | 302.68 | | | | | | | | |
| FLORI005 FLORIO PERRUCCI STEINHARDT | | | | | | | | | |
| 25-00553 07/31/25 JUNE SERVICES | | | | | | | | | |
| 1 JUNE SERVICES | 4,947.26 | 5-01-20-712-020 | B LEGAL SERVICES OE | R | 07/31/25 | 08/18/25 | | | N |
| 25-00625 08/20/25 JULY SERVICES | | | | | | | | | |
| 1 JULY SERVICES | 3,040.00 | 5-01-20-712-020 | B LEGAL SERVICES OE | R | 08/20/25 | 08/20/25 | | | N |
| Vendor Total: | 7,987.26 | | | | | | | | |
| FRENC005 FRENCH & PARRELLO ASSOCIATES | | | | | | | | | |
| 25-00555 07/31/25 SHELTER REMEDY- 159339/157628 | | | | | | | | | |
| 1 SHELTER REMEDY- 159339/157628 | 16,791.45 | C-04-55-909-100 | B ANIMAL SHELTER REMEDIATION 2024-8 | R | 07/31/25 | 08/18/25 | | | N |
| Vendor Total: | 16,791.45 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| GARDE005 GARDEN STATE FIREWORKS | | | | | | | | | |
| 25-00603 08/11/25 SPARKS IN PARK LATE FEE | | | | | | | | | |
| 1 SPARKS IN PARK LATE FEE | 2,250.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 08/11/25 | 08/18/25 | | | N |
| Vendor Total: | 2,250.00 | | | | | | | | |
| HOM02 HOME DEPOT CREDIT SERVICES | | | | | | | | | |
| 25-00535 07/14/25 UTILITY BLADES/KNIVES/ STAPLES | | | | | | | | | |
| 1 UTILITY BLADES/KNIVES/ STAPLES | 33.88 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 07/14/25 | 08/18/25 | | | N |
| 25-00570 08/04/25 VINEGAR/SUPPLIES | | | | | | | | | |
| 1 VINEGAR | 99.85 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/04/25 | 08/18/25 | | | N |
| 2 BACKPACK SPRAYER | 199.00 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/04/25 | 08/18/25 | | | N |
| 3 GLOVES | 27.57 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/04/25 | 08/18/25 | | | N |
| 4 BATTERY | 99.00 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/04/25 | 08/18/25 | | | N |
| | 425.42 | | | | | | | | |
| Vendor Total: | 459.30 | | | | | | | | |
| HOM03 HOME NEWS & TRIBUNE | | | | | | | | | |
| 25-00604 08/13/25 INV# 7223763 | | | | | | | | | |
| 1 INV# 7223763 | 63.86 | 5-01-20-120-020 | B MUNICIPAL CLERK OE | R | 08/13/25 | 08/18/25 | | | N |
| Vendor Total: | 63.86 | | | | | | | | |
| IIM01 IIMC | | | | | | | | | |
| 25-00578 08/04/25 ANNUAL RENEWAL | | | | | | | | | |
| 1 ANNUAL RENEWAL-M HALLERMAN | 195.00 | 5-01-20-120-020 | B MUNICIPAL CLERK OE | R | 08/04/25 | 08/18/25 | | | N |
| Vendor Total: | 195.00 | | | | | | | | |
| JCP01 JCP&L | | | | | | | | | |
| 25-00582 08/07/25 STREET LIGHTING/ELECTRICITY | | | | | | | | | |
| 1 STREET LIGHTING/ELECTRICITY | 1,210.38 | 5-01-31-826-020 | B STREET LIGHTING | R | 08/07/25 | 08/18/25 | | | N |
| 2 STREET LIGHTING/ELECTRICITY | 1,671.88 | 5-01-31-825-020 | B ELECTRICITY | R | 08/07/25 | 08/18/25 | | | N |
| | 2,882.26 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| JCP01 JCP&L | Continued | | | | | | | | |
| 25-00611 08/18/25 ACCT# 100 149 420 620 | | | | | | | | | |
| 1 ACCT# 100 149 420 620 | 506.64 | 5-01-31-826-020 | B STREET LIGHTING | R | 08/18/25 | 08/18/25 | | | N |
| 25-00612 08/18/25 ACCT# 100 054 008 006 | | | | | | | | | |
| 1 ACCT# 100 054 008 006 | 17.23 | 5-01-31-825-020 | B ELECTRICITY | R | 08/18/25 | 08/18/25 | | | N |
| 2 ACCT# 100 117 346 864 | 627.59 | 5-01-31-825-020 | B ELECTRICITY | R | 08/18/25 | 08/18/25 | | | N |
| 3 ACCT# 100 128 267 034 | 40.60 | 5-01-31-825-020 | B ELECTRICITY | R | 08/18/25 | 08/18/25 | | | N |
| 4 ACCT# 100 128 456 728 | 31.39 | 5-01-31-825-020 | B ELECTRICITY | R | 08/18/25 | 08/18/25 | | | N |
| 5 ACCT# 100 114 338 708 | 5.34 | 5-01-31-825-020 | B ELECTRICITY | R | 08/18/25 | 08/18/25 | | | N |
| | 722.15 | | | | | | | | |
| Vendor Total: | 4,111.05 | | | | | | | | |
| KELS0005 KELSO & BURGESS | | | | | | | | | |
| 25-00589 08/07/25 COURT SESSION- AUGUST 2025 | | | | | | | | | |
| 1 COURT SESSION- AUGUST 2025 | 600.00 | 5-01-25-757-020 | B MUNICIPAL PROSECUTOR OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 600.00 | | | | | | | | |
| MELIS005 MELISSA HALLERMAN | | | | | | | | | |
| 25-00574 08/04/25 CERTIFICATION RENEWAL | | | | | | | | | |
| 1 CERTIFICATION RENEWAL | 50.00 | 5-01-20-120-020 | B MUNICIPAL CLERK OE | R | 08/04/25 | 08/18/25 | | | N |
| 25-00617 08/18/25 REIMBURSEMENT | | | | | | | | | |
| 1 HELMETTA DAY HEROES PICTURES | 49.02 | 5-01-28-795-020 | B RECREATION OE | R | 08/18/25 | 08/18/25 | | | N |
| 2 MCANJ LEGAL DEFENSE | 75.00 | 5-01-20-120-020 | B MUNICIPAL CLERK OE | R | 08/18/25 | 08/18/25 | | | N |
| | 124.02 | | | | | | | | |
| 25-00621 08/18/25 PETTY CASH REIMBURSEMENT | | | | | | | | | |
| 1 PETTY CASH REIMBURSEMENT | 170.00 | 5-01-20-120-020 | B MUNICIPAL CLERK OE | R | 08/18/25 | 08/18/25 | | | N |
| Vendor Total: | 344.02 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| MID17 MIDDLESEX COUNTY TREASURER | | | | | | | | | |
| 25-00595 08/07/25 FUEL USAGE- JULY 2025 | | | | | | | | | |
| 1 FUEL USAGE- JULY 2025 | 879.44 | 5-01-31-833-020 | B GASOLINE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 879.44 | | | | | | | | |
| MCI01 Middlesex Cty Improvement Auth | | | | | | | | | |
| 25-00614 08/18/25 CURBSIDE ASL- JULY | | | | | | | | | |
| 1 CURBSIDE ASL- JULY | 4,014.66 | 5-01-43-786-020 | B MIDDLESEX CO RECYCLING PROGRAM | R | 08/18/25 | 08/18/25 | | | N |
| 2 BRUSH/LEAVES- JULY | 314.72 | 5-01-43-786-020 | B MIDDLESEX CO RECYCLING PROGRAM | R | 08/18/25 | 08/18/25 | | | N |
| | 4,329.38 | | | | | | | | |
| Vendor Total: | 4,329.38 | | | | | | | | |
| MCU01 Middlesex Cty Utilities Auth | | | | | | | | | |
| 25-00573 08/04/25 DUMPING CHARGES- JULY 2025 | | | | | | | | | |
| 1 DUMPING CHARGES- JULY 2025 | 5,195.51 | 5-01-32-837-020 | B LANDFILL/DISPOSAL SOLID WASTE | R | 08/04/25 | 08/18/25 | | | N |
| Vendor Total: | 5,195.51 | | | | | | | | |
| MID10 MIDDLESEX WELDING SALES, INC. | | | | | | | | | |
| 25-00587 08/07/25 WELDING GAS | | | | | | | | | |
| 1 WELDING GAS | 146.10 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 146.10 | | | | | | | | |
| MRSOF005 MR SOFTEE NJ | | | | | | | | | |
| 25-00622 08/18/25 ICE CREAM 8/14/25 | | | | | | | | | |
| 1 ICE CREAM 8/14/25 | 590.00 | 5-01-28-795-020 | B RECREATION OE | R | 08/18/25 | 08/20/25 | | | N |
| Vendor Total: | 590.00 | | | | | | | | |
| MUN08 MUNICIPAL CAPITAL FINANCE | | | | | | | | | |
| 25-00613 08/18/25 SAVIN PAYMENT | | | | | | | | | |
| 1 SAVIN PAYMENT | 247.35 | 5-01-31-832-020 | B COPYING | R | 08/18/25 | 08/18/25 | | | N |
| Vendor Total: | 247.35 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| NEWJE010 NEW JERSEY REGISTRAR'S ASSOC | | | | | | | | | |
| 25-00618 08/18/25 NJRA CONFERENCE- M HALLERMAN | | | | | | | | | |
| 1 NJRA CONFERENCE- M HALLERMAN | 100.00 | 5-01-20-120-020 | B MUNICIPAL CLERK OE | R | 08/18/25 | 08/18/25 | | | N |
| Vendor Total: | 100.00 | | | | | | | | |
| ONE02 ONE CALL CONCEPTS, INC. | | | | | | | | | |
| 25-00572 08/04/25 REGULAR LOCATES-JULY | | | | | | | | | |
| 1 REGULAR LOCATES-JULY | 13.30 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/04/25 | 08/18/25 | | | N |
| Vendor Total: | 13.30 | | | | | | | | |
| PWSER005 P&W SERVICES | | | | | | | | | |
| 25-00597 08/07/25 RESTROOM RENTAL- 9/20/25 | | | | | | | | | |
| 1 RESTROOM RENTAL- 9/20/25 | 775.00 | 5-01-28-795-020 | B RECREATION OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 775.00 | | | | | | | | |
| PAULR005 PAUL REED | | | | | | | | | |
| 25-00588 08/07/25 CPWM RENEWAL/ MAILING | | | | | | | | | |
| 1 CPWM RENEWAL/ MAILING | 61.00 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 61.00 | | | | | | | | |
| PUR01 PITNEY BOWES BANK PURCHASE PWR | | | | | | | | | |
| 25-00615 08/18/25 POSTAGE REFILL | | | | | | | | | |
| 1 POSTAGE REFILL | 556.83 | 5-01-31-831-020 | B POSTAGE | R | 08/18/25 | 08/18/25 | | | N |
| Vendor Total: | 556.83 | | | | | | | | |
| PIT01 PITNEY BOWES GLOBAL FINANCIAL | | | | | | | | | |
| 25-00616 08/18/25 LEASING POSTAGE 3RD QTR 2025 | | | | | | | | | |
| 1 LEASING POSTAGE 3RD QTR 2025 | 261.54 | 5-01-31-831-020 | B POSTAGE | R | 08/18/25 | 08/18/25 | | | N |
| 2 LEASING POSTAGE 3RD QTR 2025 | 87.18 | 5-05-55-500-021 | B WATER OPERATING OE | R | 08/18/25 | 08/18/25 | | | N |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| PIT01 PITNEY BOWES GLOBAL FINANCIAL | Continued | | | | | | | | |
| 25-00616 08/18/25 LEASING POSTAGE 3RD QTR 2025 | | Continued | | | | | | | |
| 3 LEASING POSTAGE 3RD QTR 2025 | 87.18 | 5-07-55-500-021 | B SEWER OPERATING OE | R | 08/18/25 | 08/18/25 | | | N |
| | 435.90 | | | | | | | | |
| Vendor Total: | 435.90 | | | | | | | | |
| POWER005 POWER PLACE | | | | | | | | | |
| 25-00568 08/04/25 MOWER-TRANSMISSION REPAIR | | | | | | | | | |
| 1 MOWER-TRANSMISSION REPAIR | 663.44 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/04/25 | 08/20/25 | | | N |
| 2 MOWER-TRANSMISSION REPAIR | 663.44 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/04/25 | 08/20/25 | | | N |
| 3 MOWER-TRANSMISSION REPAIR | 663.44 | 5-05-55-500-021 | B WATER OPERATING OE | R | 08/04/25 | 08/20/25 | | | N |
| 4 MOWER-TRANSMISSION REPAIR | 663.44 | 5-07-55-500-021 | B SEWER OPERATING OE | R | 08/04/25 | 08/20/25 | | | N |
| | 2,653.76 | | | | | | | | |
| 25-00596 08/07/25 JOHN DEERE- FUEL SYSTEM FLUSH | | | | | | | | | |
| 1 JOHN DEERE- FUEL SYSTEM FLUSH | 225.54 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/07/25 | 08/20/25 | | | N |
| Vendor Total: | 2,879.30 | | | | | | | | |
| PRE03 PRECISION ANALYTICAL SVCS, INC | | | | | | | | | |
| 25-00608 08/13/25 JULY SAMPLE ANALYSIS | | | | | | | | | |
| 1 JULY SAMPLE ANALYSIS | 37.00 | 5-05-55-500-021 | B WATER OPERATING OE | R | 08/13/25 | 08/18/25 | | | N |
| Vendor Total: | 37.00 | | | | | | | | |
| PRIMO005 PRIMO BRANDS | | | | | | | | | |
| 25-00592 08/07/25 WATER/RENT 6/24-8/18 | | | | | | | | | |
| 1 WATER/RENT 6/24-8/18 | 106.99 | 5-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 106.99 | | | | | | | | |
| PRI02 PRINCETON FUEL OIL | | | | | | | | | |
| 25-00575 08/04/25 FUEL OIL 7/23/25 | | | | | | | | | |
| 1 FUEL OIL 7/23/25 | 545.20 | 5-01-31-830-020 | B FUEL OIL PURCHASE | R | 08/04/25 | 08/18/25 | | | N |
| Vendor Total: | 545.20 | | | | | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| PSE01 PSE&G CO | | | | | | | | | |
| 25-00581 08/07/25 ACCT# 1301418307 | | | | | | | | | |
| 1 ACCT# 1301418307 | 211.84 | 5-01-31-829-020 | B NATURAL GAS | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 211.84 | | | | | | | | |
| SAMSL005 SAMS LIQUOR STORE | | | | | | | | | |
| 25-00577 08/04/25 SANGRIA- SPARKS IN THE PARK | | | | | | | | | |
| 1 SANGRIA- SPARKS IN THE PARK | 272.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 08/04/25 | 08/18/25 | | | N |
| Vendor Total: | 272.00 | | | | | | | | |
| SANG0005 SANGOMA US INC | | | | | | | | | |
| 25-00627 08/20/25 TELEPHONE AUGUST 2025 | | | | | | | | | |
| 1 TELEPHONE AUGUST 2025 | 251.03 | 5-01-31-827-020 | B TELEPHONE COSTS | R | 08/20/25 | 08/20/25 | | | N |
| 2 TELEPHONE AUGUST -MUNICIPAL | 379.95 | 5-01-31-827-020 | B TELEPHONE COSTS | R | 08/20/25 | 08/20/25 | | | N |
| | 630.98 | | | | | | | | |
| Vendor Total: | 630.98 | | | | | | | | |
| SP006 SPOTSWOOD BOARD OF EDUCATION | | | | | | | | | |
| 25-00591 08/07/25 SCHOOL TAX LEVY- AUGUST 2025 | | | | | | | | | |
| 1 SCHOOL TAX LEVY- AUGUST 2025 | 470,497.80 | 5-01-55-001-288 | B SCHOOL TAXES PAYABLE | R | 08/07/25 | 08/20/25 | | | N |
| Vendor Total: | 470,497.80 | | | | | | | | |
| ROS02 THOMAS C. ROSELLI, ESQ. | | | | | | | | | |
| 25-00590 08/07/25 PUBLIC DEFENDER0 AUGUST 2025 | | | | | | | | | |
| 1 PUBLIC DEFENDER0 AUGUST 2025 | 300.00 | 5-01-20-712-020 | B LEGAL SERVICES OE | R | 08/07/25 | 08/18/25 | | | N |
| Vendor Total: | 300.00 | | | | | | | | |
| VER02 VERIZON WIRELESS | | | | | | | | | |
| 25-00628 08/20/25 ACCT# 282659162-00001 | | | | | | | | | |
| 1 ACCT# 282659162-00001 | 143.04 | 5-01-20-701-020 | B ADMINISTRATOR OE | R | 08/20/25 | 08/20/25 | | | N |
| 2 ACCT# 282659162-00001 | 71.52 | 5-01-26-765-020 | B STREETS & ROADS OE | R | 08/20/25 | 08/20/25 | | | N |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|---|---|---|---|---|---|---|---|---|
| VER02 VERIZON WIRELESS | Continued | | | | | | | | |
| 25-00628 08/20/25 ACCT# 282659162-00001 | | Continued | | | | | | | |
| 3 ACCT# 282659162-00001 | 71.52 | 5-01-22-725-020 | B CODE ENFORCEMENT OE | R | 08/20/25 | 08/20/25 | | | N |
| | 286.08 | | | | | | | | |
| Vendor Total: | 286.08 | | | | | | | | |
| WBM01 W.B. MASON | | | | | | | | | |
| 25-00537 07/14/25 SUPPLIES | | | | | | | | | |
| 1 SUPPLIES | 187.56 | 5-01-31-834-020 | B OFFICE SUPPLIES | R | 07/14/25 | 08/18/25 | | | N |
| Vendor Total: | 187.56 | | | | | | | | |
| WATER005 WATER RESOURCE MANAGEMENT,INC | | | | | | | | | |
| 25-00609 08/18/25 BACKUP OPERATOR JULY 2025 | | | | | | | | | |
| 1 BACKUP OPERATOR JULY 2025 | 300.00 | 5-05-55-500-021 | B WATER OPERATING OE | R | 08/18/25 | 08/18/25 | | | N |
| Vendor Total: | 300.00 | | | | | | | | |

Total Purchase Orders: 54 Total P.O. Line Items: 83 Total List Amount: 536,604.06 Total Void Amount: 0.00

| Totals by Year-Fund<br>Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|---|---|---|---|---|---|---|---|
| CURRENT FUND | 5-01 | 510,711.75 | 0.00 | 510,711.75 | 0.00 | 0.00 | 510,711.75 |
| WATER OPERATING FUND | 5-05 | 1,288.83 | 0.00 | 1,288.83 | 0.00 | 0.00 | 1,288.83 |
| SEWER OPERATING FUND | 5-07 | 951.84 | 0.00 | 951.84 | 0.00 | 0.00 | 951.84 |
| Year Total: | | 512,952.42 | 0.00 | 512,952.42 | 0.00 | 0.00 | 512,952.42 |
| GENERAL CAPITAL FUND | C-04 | 21,129.64 | 0.00 | 21,129.64 | 0.00 | 0.00 | 21,129.64 |
| GENERAL TRUST FUND | T-13 | 2,522.00 | 0.00 | 2,522.00 | 0.00 | 0.00 | 2,522.00 |
| Total Of All Funds: | | 536,604.06 | 0.00 | 536,604.06 | 0.00 | 0.00 | 536,604.06 |

**BOROUGH OF HELMETTA**

**MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION NO. 2025-129**

# RESOLUTION OF THE BOROUGH OF HELMETTA ADOPTING THE 2024 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE

WHEREAS, the Borough of Helmetta is committed to maintaining public health, safety, and welfare through the proper maintenance of existing residential and non-residential structures; and

WHEREAS, the International Code Council has published the 2024 Edition of the International Property Maintenance Code (IPMC), which provides comprehensive regulations for property maintenance standards, including building sanitation, structural integrity, lighting, ventilation, and fire safety; and

WHEREAS, the Mayor and Council of the Borough of Helmetta find it to be in the best interest of the residents and property owners of the Borough to adopt the 2024 Edition of the IPMC to ensure a consistent and enforceable property maintenance code; and

WHEREAS, N.J.S.A. 40:48-1 and N.J.S.A. 40:49-5 authorize municipalities to adopt by reference regulations published by recognized national or international bodies, such as the International Code Council;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

1. The Borough of Helmetta hereby adopts the 2024 Edition of the International Property Maintenance Code, as published by the International Code Council, as the property maintenance code for the Borough.
2. This resolution shall take effect immediately upon adoption and publication in accordance with applicable law.
3. A certified copy of this resolution shall be forwarded to the Borough Construction Official and Code Enforcement Officer for implementation.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|---|---|---|---|---|---|---|
| Karczewski | | | ✓ | | | |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 20, 2025.

MELISSA HALLERMAN, RMC
Municipal Clerk

**BOROUGH OF HELMETTA**

*Tina McDermott*

**TINA MCDERMOTT**
**TAX COLLECTOR**

**REPORT OF THE TAX COLLECTOR**

**MONTH OF:** JULY

**DATED:** 8/14/2025

| | | |
|---|---|---|
| **TAXES** | **2024** | 10,686.58 |
| **TAXES** | **2025** | 197,287.86 |
| **TAXES** | **2026** | 12,556.19 |
| **INTEREST** | | 2,816.09 |
| **COSTS FOR TAX SALE** | | |
| **LIEN REDEMPTION** | | |
| **INTEREST** | | |
| **DUPLICATE CERT** | | |
| **DUPLICATE BILL** | | |
| **TAX SALE PREMIUMS** | | |
| **TOTAL** | | 223,346.72 |

**ADJUSTMENTS**

0.00

**CLOSING BALANCES**

| | DEBIT | CREDIT | NET | |
|---|---|---|---|---|
| **2019** | 0.00 | (38,011.10) | (38,011.10) | Kaplan |
| **2024** | 0.00 | 13,007.27 | 13,007.27 | |
| **2025** | (6,429.08) | 3,330,609.32 | 3,324,180.24 | |
| | | | 3,299,176.41 | |
| **2026** | 0.00 | 3,331,846.41 | 3,331,846.41 | |

**TAX COLLECTORS TRUST**

| DATE | CK# | SOURCE | DEBITS | CREDITS | |
|---|---|---|---|---|---|
| 6/30/2025 | | | | | *79,212.62* |
| 7/31/2025 | | interest paid | | 6.82 | |
| | | | 0.00 | 6.82 | |
| | | **TOTAL AS PER 7/31/25 BANK STATEMENT** | | | **79,219.44** |

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Current Taxes Beginning | | Receipts | 2025 LEVY | Add/Omit | 0.06 | Refunds | Transfer | Srs & Vets | Srs & Vets | Lien | County Bd | Property | Cancel | Homestead | Balance |
| 2 | 12/31/2024 | | Prepaid | PRELIM | | Penalty | or Adjs. | Overpay | Allowed | Disallowed | Transfer | Judgments | Maint. | Resolution | Rebate | |
| 3 | | | (72,150.09) | 3,181,476.51 | | | | | (10,250.00) | | | | | | | |
| 4 | | | | | | | | | | | | | | | | |
| 5 | | 3,181,476.51 | (72,150.09) | | 11,168.47 | | | (17,457.95) | | | | | | | | 3,092,786.94 |
| 6 | January | 3,092,786.94 | (242,142.32) | | | | | | (250.00) | 250.00 | | | | | | 2,850,644.62 |
| 7 | February | 2,850,644.62 | (1,269,124.60) | | | | | | (250.00) | 250.00 | | | | | | 1,581,520.02 |
| 8 | March | 1,581,520.02 | (48,752.97) | | | | | | | | | | | | | 1,532,767.05 |
| 9 | April | 1,532,767.05 | (213,611.30) | | | | | | | 488.44 | | | | | | 1,319,644.19 |
| 10 | May | 1,319,644.19 | (1,263,363.37) | | | | | | (250.00) | 750.00 | | | | | | 56,780.82 |
| 11 | June | 56,780.82 | (41,467.35) | | | | | | (250.00) | | | | | | | 15,063.47 |
| 12 | | 15,063.47 | | | | | | | | | | | | | | 15,063.47 |
| 13 | BUDGET | 15,063.47 | | 3,506,904.63 | | | | | (500.00) | | | | | | | 3,521,468.10 |
| 14 | July | 3,521,468.10 | (197,287.86) | | | | | | | | | | | | | 3,324,180.24 |
| 15 | August | 3,324,180.24 | | | | | | | | | | | | | | 3,324,180.24 |
| 16 | September | 3,324,180.24 | | | | | | | | | | | | | | 3,324,180.24 |
| 17 | October | 3,324,180.24 | | | | | | | | | | | | | | 3,324,180.24 |
| 18 | November | 3,324,180.24 | | | | | | | | | | | | | | 3,324,180.24 |
| 19 | December | 3,324,180.24 | | | | | | | | | | | | | | 3,324,180.24 |
| 20 | | | | | | | | | | | | | | | | |
| 21 | | | (3,347,899.86) | 6,688,381.14 | 11,168.47 | 0.00 | 0.00 | (17,457.95) | (11,750.00) | 2,250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,324,691.80 |
| 22 | | 2026 PREPAY TOTAL | 12,556.19 | | | | | | | | | | | | | |
| 23 | | | | | | | | | | | | | | | | |

BOROUGH OF HELMETTA

2024

DELINQUENT TAXES AS OF: 7/31/25

2024 $ SOLD AT 2025 TAX SALE

| | | | | |
|---|---|---|---|---|
| DECEMBER | | | | 77,919.39 |
| 2024 | | Cash Recpts | adj | |
| JANUARY | 77,919.39 | (6,553.03) | | 71,366.36 |
| FEBRUARY | 71,366.36 | (13,539.39) | | 57,826.97 |
| MARCH | 57,826.97 | (10,151.01) | | 47,675.96 |
| APRIL | 47,675.96 | (7,713.33) | | 39,962.63 |
| MAY | 39,962.63 | 0.00 | | 39,962.63 |
| JUNE | 39,962.63 | (16,268.78) | | 23,693.85 |
| JULY | 23,693.85 | (10,686.58) | | 13,007.27 |
| AUGUST | 13,007.27 | | | 13,007.27 |
| SEPTEMBER | 13,007.27 | | | 13,007.27 |
| OCTOBER | 13,007.27 | | | 13,007.27 |
| NOVEMBER | 13,007.27 | | | |
| BALANCE | | | | $ 13,007.27 |
| | | | | *3 Properties* |

*2024 WATER/SEWER DELINQUENT TO BE SOLD AT 2025 TAX LIEN SALE* *$12,657.87*

*22 Properties*

July 2025

Municipal Clerk

| DATE | NAME | FUND/ACCOUNT | AMOUNT | CK/CASH |
|---|---|---|---|---|
| 7/8/2025 | Amy Keats | Current/Marriage License | $28.00 | Cash |
| 7/17/2025 | David Wright | Trust/Recreation Helmetta Day | $500.00 | Ck# 2800 |
| 7/18/2025 | Brunswick Memorial | Trust/Recreation Helmetta Day | $100.00 | Ck# 183107 |
| 7/24/2025 | Jonathan Falco | Current/Marriage License | $28.00 | Cash |
| 7/22/2025 | Anuje Richardson | Current/Marriage License | $28.00 | Cash |
| 7/22/2025 | Gabrielle Herrera | Current/Ceritified Copies | $60.00 | Ck# 119 |
| 7/23/2025 | Core Spine & Wellness | Trust/Recreation Helmetta Day | $250.00 | Ck# 2996 |
| 7/25/2025 | Ayesha Raja | Current/Marriage License | $28.00 | Cash |
| 7/29/2025 | Orange Key Realty | Trust/Recreation Helmetta Day | $100.00 | Ck# 12968 |
| 7/30/2025 | Sarah Juba | Current/Ceritified Copies | $30.00 | Cash |

**RESOLUTION**

**2025-130**

**EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act, 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body of the Borough of Helmetta wishes to discuss litigation.

Minutes will be kept and once the matter involving the confidentiality of the matter is no longer considered confidential, then the minutes will be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from the meeting.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|---|---|---|---|---|---|---|
| Karczewksi | | | ✓ | | | |
| Bohinski | | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | ✓ | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 20, 2025.

MELISSA HALLERMAN, RMC
Municipal Clerk

**ORDINANCE 2025-8**

AN ORDINANCE AMENDING SECTION 8 ("RATES AND CHARGES") OF CHAPTER 57 ("WATER") OF THE CODE OF THE BOROUGH OF HELMETTA

WHEREAS, N.J.S.A. 40A:31-10 permits a local unit to alter rates or rentals to be charged to users of water supply services from time to time; and

WHEREAS, the Borough Council desires to amend the Borough Code of the Borough of Helmetta in order to alter the current water usage rates.

NOW, THEREFORE, BE IT ORDAINED, by Borough Council of the Borough of Helmetta that Section 8 ("Rates and Charges") of Chapter 57 ("Water") of the Borough Code is hereby amended as follows (additions are underlined and bolded, and deletions struck-through):

1.

Section 57-8 Rates and Charges.

A. Definitions.

1. "Residential customer" or "residential use" shall be defined as those accounts where the principal use of the building or structure is as living space for residents of the Borough of Helmetta, or is not defined as a "commercial customer." In the event a building or structure contains, or could contain, more than one dwelling unit for residential use, there should be charged as many minimum residential billing units as there are residential dwelling units.

2. "Commercial customer" or "commercial use" shall be defined as those accounts where the principal use of the building or structure is retail, commercial or other business activity. In the event a building or structure contains, or could contain, more than one unit for commercial use, there shall be charged as many minimum commercial billing units as there are commercial units.

B.

A water usage charge for each residential customer, effective for consumption beginning October 1, 2025, shall be eighty-four dollars and sixty-eight cents ($84.68) for usage of six thousand nine hundred ninety-nine gallons (6,999) or less of water per quarter. The usage charges are hereby fixed and officially established as charges by the Borough for direct and indirect use and service of the water distribution system and chargeable in advance, and the same shall be charged and collected by the Borough.

C.

A water usage charge for each non-residential customer, effective for consumption beginning October 1, 2025, shall be one hundred and twenty-two dollars and three cents ($122.03) for usage of six thousand nine hundred ninety-nine gallons (6,999) or less of water per quarter. The usage charges are hereby fixed and officially established as charges by the Borough for direct and indirect use and service of the water distribution system and chargeable in advance, and the same shall be charged and collected by the Borough.

D.

A water usage charge for each commercial sprinkler customer, effective for consumption beginning October 1, 2025, shall be one hundred and forty-one dollars and twenty-five cents ($141.25) for usage of six thousand nine hundred ninety-nine gallons (6,999) or less of water per quarter. The usage charges are hereby fixed and officially established as charges by the Borough for direct and indirect use and service of the water distribution system and chargeable in advance, and the same shall be charged and collected by the Borough.

E.

An excess water usage charge for each residential, commercial and sprinkler customer shall be charged, in arrears, as follows:

(1)

For usage of 7,000 to 12,999 gallons, the charge shall be $8.79 per 1,000 gallons or part thereof.

(2)

For usage of 13,000 to 20,999 gallons, the charge shall be $9.33 per 1,000 gallons or part thereof.

(3)

For usage of 21,000 or more, the charge shall be $10.28 per 1,000 gallons or part thereof.

F.

Annual charges for private fire service, sprinkler heads and fire hydrants shall be fixed by resolution of the Governing Body.

G.

There shall be an additional fee of twenty dollars ($20) upon a request by a customer or his representative for a meter reading at times other than the regular reading for a billing period.

BE IT FURTHER ORDAINED, if any part or parts of this Ordinance are for any reason held to be invalid, such adjudication shall not affect the validity of the remaining portions of this ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

**ORDINANCE 2025-08**
**BOROUGH OF HELMETTA**
**COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**Introduced: August 20, 2025**
**Recorded Vote**
Motion made by Councilman Dzingleski
Second by Councilman Stasi
**Roll Call**

RECORDED VOTE

| | AYES | NAYS | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Council President Karczewski | ✓ | | | |
| Councilwoman Bohinski | ✓ | | | |
| Councilman Duffy | ✓ | | | |
| Councilman Dzingleski | ✓ | | | |
| Councilman Reid | ✓ | | | |
| Councilman Stasi | ✓ | | | |

Adopted on First Reading
Dated: August 20, 2025

M Hall

Melissa Hallerman, RMC

**Adopted: September 17, 2025**
**Recorded Vote**
Motion made by
Second by
**Roll Call**

RECORDED VOTE

| | AYES | NAYS | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Council President Karczewski | | | | |
| Councilwoman Bohinski | | | | |
| Councilman Duffy | | | | |
| Councilman Dzingleski | | | | |
| Councilman Reid | | | | |
| Councilman Stasi | | | | |

Adopted on Second Reading
Dated: September 17, 2025

Melissa Hallerman, RMC